

Whitefield Secondary School

Chhetrapati, Kathmandu

Dear Parents/ students,

Our school has revised academic evaluation system. We have expected better performance on the basis of given total evaluation format. So far, teachers have started internal evaluation from the beginning of this academic session (in online class).

A. Evaluation System

1. i. There will be four Terminal Examinations including final exam.
- ii. Each Terminal Exam carries 100 full marks: 20 marks from **Continuous Assessment System (CAS)**, 20 marks from **Project Works/presentation**, 50 marks from **Online Written Tests** and 10 marks for **Literary Work/ presentation**.
2. **Project Works/Presentation bases (for 20 marks)**
 - i. **Project Work Outline(All language subjects)**
 1. Cover page with title: short, meaningful and relevant to the assignment
 2. Preface
 3. Table of content
 4. Introduction: short executive summary
 5. Objectives/goals- 3/4 clear objectives
 6. Limitations or challenges
 7. Methodologies: taken to complete the project works (direct and indirect methods)
 8. Findings: Objective findings of the works/ real situation or result
 9. Conclusions (Recommendation and suggestions): Evaluate/ reflect upon the project
 10. Bibliography
 - ii. **Presentation:** based on the above **report structure**

Project Work Outline for all classes (Maths / Science/ Computer Science)

1. Cover page
2. Preface
3. Table of content
4. Question, variables, hypothesis
5. Background research
6. Materials list
7. Experimental procedure
8. Data analysis and discussion

1.3 Online Written Test (for 50 marks):

- i. MCQ: giving four options giving only one correct answers
- ii. Filling gaps
- iii. Matching
- iv. True/ false
- v. One word answers
- vi. Creative type short answers

1.4 Literary works/presentation (for 10 marks)

- i. Essay/ stories/ poetry writing (minimum words to be set according to terminal exam) and presentation
- ii. Drama script writing and show

Thank You
Whitefield School Administration

Project Work Notice to Students

Dear Students,

With in the difficult situations too, your parents, you as well as school/teachers together have been participating in teaching/learning activities. We are trying to move toward NEW NORMAL life. In between this, we are planning to conduct First Term Exam by the end of Asadh (formal notice will be issued later). As a part of it, you should submit only TWO PROJECT WORKS in total on the basis of the above structure. Complete the assigned task on time. There will be **POWER POINT PRESENTATION** on both the Topics.

Thank You

MODEL OF COVER PAGE

<p>A Project Report on</p> <p>.....</p> <div style="text-align: center; margin: 20px 0;"><div style="display: inline-block; width: 10px; height: 100px; background-color: black;"></div><div style="display: inline-block; width: 10px; height: 100px; background-color: black;"></div><div style="display: inline-block; width: 10px; height: 100px; background-color: black;"></div></div>	
<p>Submitted to</p> <p>Whitefield Secondary School</p>	
<p>In the partial fulfillment for the requirements of</p> <p>..... Term Exam of (subject).</p>	
<div style="display: flex; justify-content: space-between;"><div style="width: 60%;"><p><u>Submitted by</u></p><p>Name :</p><p>Class/Sec :</p><p>Roll No. :</p><p>Code No. :</p></div><div style="width: 35%; text-align: right; padding-top: 20px;"><p>.....</p><p>Teacher's Signature</p></div></div>	